

**CLERMONT COUNTY MUNICIPAL COURT  
CIVIL DIVISION COSTS AND FILING FEES  
REVISED 04/01/2025**

| <b>COURT COST DISTRIBUTION</b>  | <b>ONE DEFENDANT</b> | <b>TWO DEFENDANTS</b> | <b>THREE DEFENDANTS</b> | <b>FOUR DEFENDANTS</b> |
|---|----------------------|-----------------------|-------------------------|------------------------|
| <b>Civil Complaint- including BMV Out of State OVI, BMV 12 Point Appeal</b>           |                      |                       |                         |                        |
| includes Certified Mail   | \$116.00             | \$126.00              | \$136.00                | \$146.00               |
| includes Certified Mail & Ordinary Mail Waiver  | \$121.00             | \$146.00              | \$171.00                | \$196.00               |
| <b>Replevin</b>   |                      |                       |                         |                        |
| includes Certified Mail   | \$156.00             | \$166.00              | \$176.00                | \$186.00               |
| includes Sheriff Service  | \$196.00             | \$246.00              | \$296.00                | \$346.00               |
| <b>Fast Replevin</b>  |                      |                       |                         |                        |
| includes Motion for Order of Possession + Sheriff Service                             | \$270.00             | \$320.00              | \$370.00                | \$420.00               |
| includes Order of Possession + Sheriff Service  |                      |                       |                         |                        |
| includes Ordinary Mail Waiver   |                      |                       |                         |                        |
| <b>Forcible Entry &amp; Detainer</b>  |                      |                       |                         |                        |
| includes Certified Mail   | \$116.00             | \$126.00              | \$136.00                | \$146.00               |
| includes FED Sheriff Service + Sheriff Service + Ordinary Mail-Certificate of Mailing | \$181.00             | \$256.00              | \$331.00                | \$406.00               |
| includes Certified Mail, FED Sheriff Service + Sheriff Service                        | \$191.00             | \$276.00              | \$361.00                | \$446.00               |
| <b>Small Claims</b>   |                      |                       |                         |                        |
| includes Certified Mail + Ordinary Mail Waiver  | \$72.00              | \$87.00               | \$102.00                | \$117.00               |
| <b>Non-Compliance, Random Selection, or BMV Reinstatement Fee Plan</b>                |                      |                       |                         |                        |
| includes Regular Mail   | \$134.00             |                       |                         |                        |
| <b>****ALWAYS INCLUDE A SELF ADDRESSED STAMPED ENVELOPE FOR TIME STAMPED COPY****</b> |                      |                       |                         |                        |

| <b>ADDITIONAL CIVIL COST</b>   |          |
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| <b>Agreed Judgment Entry</b>   | \$23.00  |
| <b>Alias Summons</b>   |          |
| civil complaint, certified mail, one defendant                             | \$16.00  |
| civil complaint, ordinary mail w/certificate of mailing, one defendant     | \$11.00  |
| civil complaint, sheriff service, one defendant                            | \$56.00  |
| small claims, ordinary mail, w/ certificate of mailing, one defendant      | \$5.00   |
| small claims, sheriff service, one defendant                               | \$50.00  |
| <b>Amended Complaint (after responsive pleadings only)</b>                 |          |
| complaint, service of summons by certified mail, one defendant             | \$25.00  |
| each additional defendant or address                                       | \$10.00  |
| <b>Bench Warrant</b>   | \$65.00  |
| <b>BMV Petition Certificate of Judgment</b>                                | \$20.00  |
| <b>Certificate of Judgment (Precipe)</b>                                   | \$30.00  |
| <b>Certified Mail</b>  | \$10.00  |
| <b>Consent Judgment Entry</b>  | \$23.00  |
| <b>Cross Claim</b>   | \$35.00  |
| if service requested: service of summons by certified mail, one defendant  | \$10.00  |
| each additional defendant  | \$10.00  |
| <b>COURT OF APPEAL (DISTRICT 12) FEES</b>                                  |          |
| Notice of Appeal (Appellate Court Deposit)                                 | \$225.00 |
| Trial Court Appeal Transcript Fee / Costs.                                 | \$38.00  |
| <b>Counter Claim</b>   | \$15.00  |
| if service requested: service summons by certified mail, one defendant     | \$10.00  |
| each additional defendant  | \$10.00  |
| <b>Counter Claim on Small Claims</b>                                       | \$15.00  |
| <b>Dismissal (All)</b>   | \$4.00   |
| <b>Driving Paper</b>   | \$5.00   |
| <b>Exemplified Copy</b>  | \$5.00   |
| <b>Execution on Manufactured Home, Mobile Home or Recreationsl Vehcile</b> | \$265.00 |
| <b>Execution on Vehicle or Personal Property</b>                           | \$115.00 |
| <b>Garnishment</b>   |          |
| personal earnings, certified mail  | \$50.00  |
| other than personal earnings, certified mail                               | \$55.00  |
| <b>MUST include a check for \$1.00 payable to bank</b>                     | \$1.00   |
| reissue by certified mail, one address                                     | \$10.00  |
| <b>Judgment Debtor Examination</b>   |          |
| service by certified mail, one defendant                                   | \$40.00  |
| service by sheriff, one defendant  | \$70.00  |
| reissue by certified mail, one defendant                                   | \$10.00  |
| reissue by sheriff, one defendant  | \$50.00  |
| <b>Jury Demand</b>   | \$215.00 |
| <b>Motion for Contempt</b>   |          |
| motion, service by certified mail, one defendant                           | \$29.00  |
| motion, service by sheriff, one defendant                                  | \$69.00  |
| reissue by certified mail, one defendant                                   | \$10.00  |
| reissue by sheriff, one defendant  | \$50.00  |
| <b>Motion Default Judgment (Motion \$4; Mail Fee \$10)</b>                 | \$14.00  |
| <b>Motion for Order of Possession</b>                                      | \$4.00   |
| <b>Motion to Vacate/Set Aside Judgment/Set Aside Dismissal</b>             | \$20.00  |
| <b>Objection to Decision of Magistrate</b>                                 | \$15.00  |
| <b>Order of Possession</b>   | \$15.00  |
| <b>Ordinary Mail Waiver</b> -filed with complaint, per defendant           | \$5.00   |
| <b>Publication Deposit</b>   | \$200.00 |
| <b>Regular Mail (copies per party)</b>                                     | \$5.00   |
| <b>Rent Escrow</b>   |          |
| <b>Revivor</b>   |          |
| motion, service of summons by certified mail, one defendant                | \$50.00  |
| each additional defendant or address                                       | \$10.00  |
| <b>Small Claims Questionnaire</b>  |          |
| service by certified mail  | \$15.00  |
| <b>Subpoena/Subpoena Duces Tecum</b>                                       |          |
| service by certified mail, one defendant                                   | \$15.00  |
| service by sheriff, one defendant  | \$55.00  |
| plus witness fee & mileage fee (call clerk for amount)                     |          |
| <b>Supplement / Intervener Complaint</b>                                   |          |
| complaint, service of summons by certified mail, one defendant             | \$25.00  |
| each additional defendant or address                                       | \$10.00  |
| <b>Third Party Complaint</b>   |          |
| complaint, service of summons by certified mail, one defendant             | \$25.00  |
| each additional defendant or address                                       | \$10.00  |
| <b>Transfer of Case from Another Court</b>                                 | \$121.00 |
| <b>Transfer of Case from Small Claims To Regular Civil</b>                 | \$45.00  |
| <b>Transfer of Foreign Certificate of Judgment</b>                         | \$20.00  |
| <b>Trusteeship</b>   | \$40.00  |
| \$2.00 for each creditor   | \$2.00   |
| <b>Writ of Restitution</b>   | \$115.00 |
| <b>All Other Motions</b>   | \$4.00   |
| <b>PUBLIC RECORD FEES</b>  |          |
| Certified Copy of Document (Plus \$0.10 per page)                          | \$4.00   |
| Copies Per Page  | \$0.10   |
| Regular Mail   | \$5.00   |